



DELVES LANE PRIMARY SCHOOL

Delves Lane, Consett, Co Durham, DH8 7ES

Head Teacher: Mrs R A Woods

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READY RESPECTFUL SAFE

Friday 31st March 2023

Dear Parent/Carer,

Bookings for Breakfast Club & After School Childcare starts today!

From today, Parents and Carers will be required to book any Breakfast Club and/or After School Childcare using a new electronic booking form.

If parents and carers currently have a regular booking in place this will now need to be booked weekly from today.

Please complete this form [Breakfast & Childcare Weekly Booking Form](#) by the preceding Thursday at midnight for the following week. Confirmation of your booking will be emailed on Friday each week.

Please note, if your booking follows a school holiday, the form will be available until midnight on the preceding Friday before the start of the new term/half-term, when children return to school.

Confirmation of these bookings will be emailed to parents on the first afternoon when school opens.

The email will be sent from clubbookings@delveslane.co.uk

NO BOOKINGS WILL BE TAKEN AFTER THIS TIME AND PLACES WILL NOT BE AVAILABLE.

A booking form **MUST** be completed and the booking paid for via ParentPay on the preceding Thursday (Friday if it's a school holiday) before your session is required. If you pay using childcare vouchers or invoices please ensure this is stated in the relevant question on the form and that you have an arrangement with the school office.

Anyone who has not pre-booked a place using the form will be refused entry to breakfast or childcare club.

Please complete one form for **each** child.

Spaces available and times for each club are as follows:

Breakfast Club (Infants) - 20 places **7.50am - 8.40am (Monday – Friday) £2.00**

Breakfast Club (Juniors) - 20 places **7.50am - 8.40am (Monday – Friday) £2.00**

Childcare Club (whole school) - 16 places **3.10pm – 5.30pm (Monday – Thursday) £7.00**

This fee is inclusive of breakfast or a light snack and juice, depending on the club the child is attending.

Parents/carers must notify the Childcare if they will be late collecting their child by contacting the **Childcare Mobile Number - 07443930365. If the Childcare is not informed, our policy for uncollected children, which is contained within our Safeguarding Policy, will be followed and a fee may be charged for a late collection.**

We will share a new Breakfast and After School Club/Childcare Policy with all parents and carers week commencing Monday 17th April 2023.

Thank you for your support with this matter. If you have any queries, please contact the school office.

B Woods

Mrs B Woods
Headteacher

