



DELVES LANE PRIMARY SCHOOL

Delves Lane, Consett, Co Durham, DH8 7ES

Head Teacher: Mrs R A Woods

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Friday 7th October 2022

Dear Parents/Carers

Attendance Monitoring

I am writing to inform you that our school is continuing to use the 'Traffic Light Initiative', which is intended to raise pupil attendance levels.

Having a good education will help to give your child the best possible start in life and as you will already be aware; we expect regular and punctual attendance at this school. It is recognised that poor school attendance limits educational achievement and the future progress of young people.

The colours of a traffic light are being used to indicate the level of your child's school attendance:

Very poor attendance

Attendance is a cause for concern

Good attendance

RED = below 91%

AMBER = between 92% and 95%

GREEN = 96% and above

I will be monitoring the attendance of all pupils in school. After each monitoring period, you and your child will be notified of their traffic light colour for that period.

Our goal is for all pupils to meet the green target of 96% to 100% attendance. If your child fails to meet the target, you will receive a letter advising you of this and you may be invited to a meeting at the school to discuss the reasons for the poor attendance. You may also receive a home visit from our Attendance Officer.

Our school works with A Star Attendance to monitor pupil absence and support improvements.

We are asking for the co-operation of parents to improve the life chances of their children. You can help us by:

- Encouraging your child to attend school punctually, school has children arrive between 8.40am and 8.55am
- Telephoning or emailing on the day of an absence and contacting school to explain the absence on your child's return to school.
- Informing us of any changes or circumstances at home which may affect your child. Any such information will, of course, be kept in the strictest confidence.
- If your child is diagnosed with a medical condition or illness which may affect their school attendance, then you must notify the school and provide evidence of this. We will arrange for our Medical Lead – Mrs Clark to discuss a Health Care Plan if appropriate.
- Supporting your child and the school by attending parent's meetings and taking an interest in your child's schoolwork.
- Leave of Absence in Term Time. Head Teachers are no longer able to grant leave of absence during term time unless there are exceptional circumstances.

I hope you will support the school in this matter. If you have any queries, please do not hesitate to contact me.



Yours sincerely

R Woods

Mrs Woods
Headteacher

